

How to Activate Your Scopus Account

Introduction

Scopus is a comprehensive academic database that provides access to peer-reviewed literature, including journal articles, conference papers, and books across various disciplines. As a UTAS student or researcher, activating your Scopus account will give you access to advanced search capabilities, citation tracking, author profiles, and research analytics tools. This tutorial will guide you through the account activation process using your UTAS credentials.

Step 1: Begin Registration

- 1) Go to <https://www.scopus.com/home.uri>
- 2) Click Sign in, as shown in Figure 1.

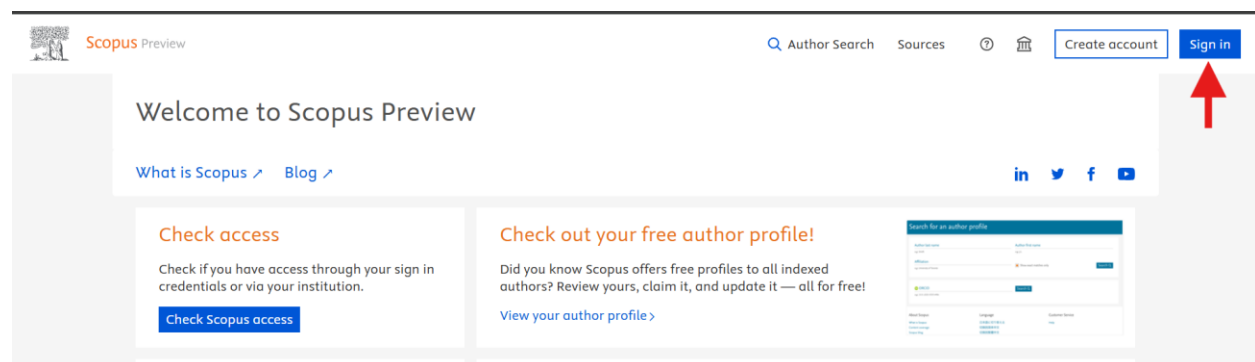


Figure 1. Scopus home page.

Step 2: Enter Your Email Address

- 1) Enter your UTAS email address (see Figure 2(A)).
- 2) Click Continue, as shown in Figure 2(B).

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ELSEVIER

Welcome

Enter your email to continue with Scopus

Email
temp@utas.edu.om

Continue

Sign in via your organization

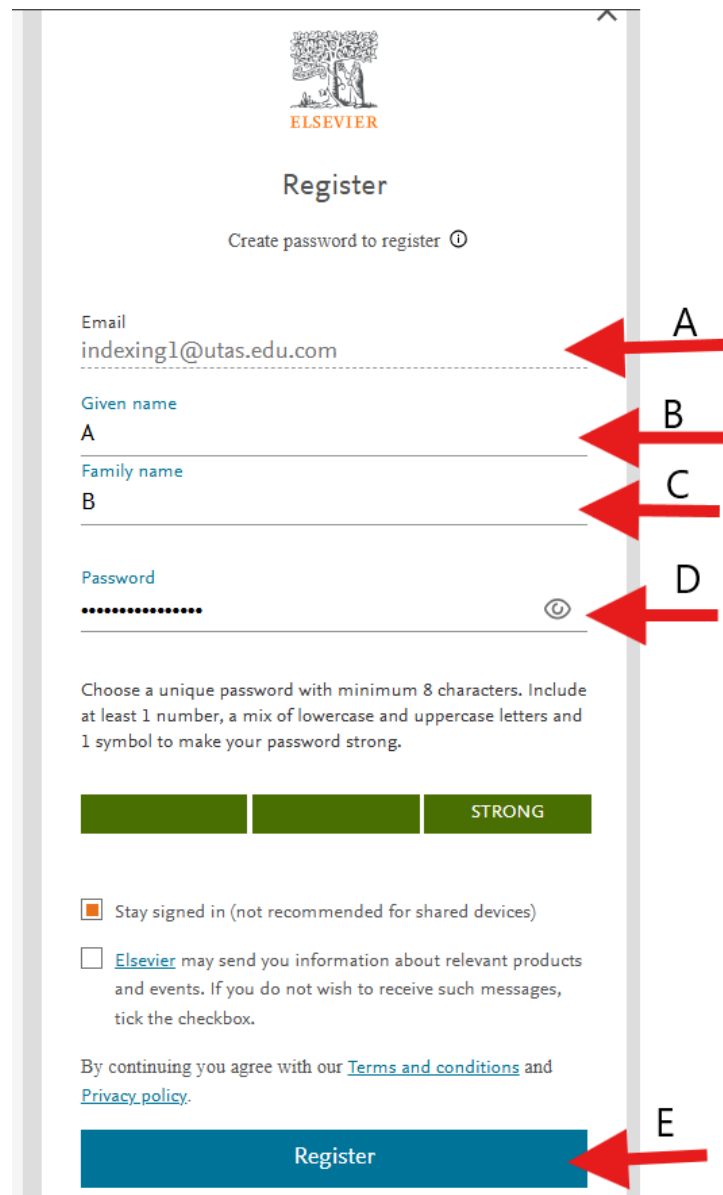
[Get help with access](#)

Figure 2. Entering your UTAS email address.

Step 3: Complete Your Personal Information

- 1) If needed, edit the email address you entered in Step 2 (see Figure 3(A)).
- 2) Enter your first name, as shown in Figure 3(B).
- 3) Enter your last name, as shown in Figure 3(C).
- 4) Create a password, as shown in Figure 3(D).
- 5) Click the 'Register' button, as shown in Figure 3(E).

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The screenshot shows the Elsevier registration form. Annotations are as follows:

- A**: Points to the Email field containing `indexing1@utas.edu.com`.
- B**: Points to the Given name field containing `A`.
- C**: Points to the Family name field containing `B`.
- D**: Points to the Password field, which is masked with dots and has an eye icon to toggle visibility.
- E**: Points to the Register button at the bottom of the form.

Below the password field, there is a strength indicator showing three green bars and the word "STRONG". Below that, there are two checkboxes: "Stay signed in (not recommended for shared devices)" and "Elsevier may send you information about relevant products and events. If you do not wish to receive such messages, tick the checkbox." At the bottom, there is a line of text: "By continuing you agree with our [Terms and conditions](#) and [Privacy policy](#)."

Figure 3. Entering your personal information.

Next Steps

Congratulations! You have successfully activated your Scopus account. You should receive a confirmation email at your UTAS email address within a few minutes.

This tutorial was prepared by the UTAS Indexing Team, UTAS Ibri Branch.